

Community Services Advisory Commission
Regular Meeting
Redding City Hall
777 Cypress Avenue
Redding, California
November 12, 2008, 3:04 p.m.

MINUTES

ATTENDANCE

Community Services Advisory Chair Gerrine Peckenpaugh opened the meeting with the following Commissioners present; Leona McCoach and Jason Waybright. Absent were Commissioners Susan Hinz and Judy Salter

Also present were Community Services Director Kimberly Niemer, Support Services Director Gerry Kersten, Community Projects Manager Terry Hanson, Community Projects Manager Chris Glover, and Executive Assistant Mari Szynal.

PUBLIC COMMENT

None

CONSENT CALENDAR

The minutes from the special meeting on October 8, 2008, the monthly Recreation Division Activity Report, the Convention Center Activity Report, the Convention Center Calendar, the Convention Center Capital Projects List were presented.

Motion: To approve Consent Calendar.

(Made by Commissioner Waybright, Seconded by Commissioner McCoach)

AYES: Commissioners McCoach, Peckenpaugh and Waybright
NOES: None
ABSTAIN: None
ABSENT: Commissioners Hinz and Salter

Director Niemer stated that she would leave the meeting during consideration of the next item due to a conflict of interest.

CONSIDERATION OF PARK LOCATION AT HIGHLAND PARK SUBDIVISION

Community Projects Manager Hanson recalled that Palomar Builders is proposing a residential project east of I-5, south of the City's former Twin View sewer ponds facility and north of Hilltop Drive (see attached map.) The project is approximately 95-acres in size and will include both single-family and multi-family housing for a total of approximately 420 units. When this project first came before the Commission in 2005 as the Glen Brook Subdivision, the Commission recommended a park site on the adjoining city-owned land. In 2006, the Commission recommended the dedication of a 7-acre on-site park after learning of the wetlands difficulties associated with the adjoining city-owned land.

At the October, 2008 meeting the Commissioners were brought up to date on the project and told of a neighborhood meeting the Developer had scheduled where he presented the preference of moving the park site from a central location to an area along the freeway. Commissioner McCoach and staff also attended this meeting. While staff prefers the central location, there are some cost considerations to take into account. Therefore, staff is recommending the freeway frontage location for the park site be recommended to the Planning Commission subject to the conditions outlined in the staff report.

Commissioner McCoach noted that the neighborhood appeared to be in favor of the freeway frontage location. Community Projects Manager Hanson pointed out that the recommended location does have some limitations in terms of its configuration and shape and how the amenities will be placed. In balance, the benefit of selecting the freeway site is that the developer is willing to help build and grade the site, performing the rough grading at no charge to the park fee. That results in the improvements being constructed with the funds available through fee credits. If the central site is chosen, the grading costs would consume the park fund fees generated from this subdivision and the park would not be built until a later date.

Developer Jeb Allen of Palomar Builders provided a map delineating the two park sites and noted the amenity layout for each.

Motion: To recommend to the Planning Commission the park site along the freeway, with the conditions stated in the staff report. (Made by Commissioner McCoach, Seconded by Commissioner Waybright)

AYES: Commissioners McCoach, Peckenpaugh and Waybright
NOES: None
ABSTAIN: None
ABSENT: Commissioners Hinz and Salter

CONSIDERATION OF USE OF SHASTA REGIONAL COMMUNITY FOUNDATION - REDDING PARK FUND MONIES FOR BUENAVENTURA TRAIL MASONRY BENCH PROJECT

Community Project Manager Hanson noted that staff has experience working with Redding West Rotary on a number of community projects, most notably the waterfall fountain at Cypress Avenue and Market Street. They have always done an excellent job in both designing and implementing their projects and we are happy they are proposing one for the Buenaventura Trail. They are proposing to adopt the Buenaventura Trail and to enhance the improvements there by building two stone benches and building a short trail to one of the benches.

Staff is recommending the Commission, serving as the Board of the Redding Parks Fund held at the Shasta Regional Community Foundation, grant funds not to exceed \$4,000 to Redding West Rotary for expenses related to this project.

Jim Stoll and Sheila Hurst from Redding West Rotary advised the club has to raise slightly more than \$16,000 in cash and already has quite a few in-kind services committed to the project. Jim Stoll noted that one of the benches will provide the opportunity to view a natural waterfall which can not be seen from the trail.

Director Niemer noted that the funds available at the Shasta Regional Community Foundation are derived primarily from benches which have been sold and placed at park and trail locations throughout Redding. It would be appropriate to use these funds to purchase additional benches for trail users.

Motion: For the Commission, serving as the Board of the Redding Parks Fund, approve grant funds not to exceed \$4,000 to Redding West Rotary for expenses related to the construction of two large natural stone benches and a short section of new trail to the recently completed Buenaventura Trail. (Made by Commissioner Waybright, Seconded by Commissioner McCoach)

AYES: Commissioners McCoach, Peckenpaugh and Waybright

NOES: None

ABSTAIN: None

ABSENT: Commissioners Hinz and Salter

PROJECTS UPDATES

Community Projects Manager Glover provided updates on the following projects:

Caldwell Park

The unpaved sections in the Caldwell Park parking lot near the Aquatic Center are used during heavy activity in the summer. The City recently awarded the job to pave these areas and expect to see the work completed by the end of the month.

Wayfinding signs for Caldwell Park are in the design phase right now. These signs point out the Fish Ladder, Redding Aquatic Center, Recreation Center, etc.

Community Services Director Niemer provided updates on the following projects:

North Valley Art League / Carter House Gallery

The Carter House Gallery is rented to the North Valley Art League at a rate which covers amortized replacement costs for various areas of the building (i.e., roof, HVAC maintenance and replacement, parking lot resurfacing, etc.) This year the rent was recalculated for the first time in five years to account for inflation, based on the Consumer Price Index. The cost of providing pest control was also added to the rental fee.

Caldwell Memorial

The memorial to Claude Caldwell, situated in Caldwell Park along the Sacramento River Trail, is complete and will be dedicated later this month.

Martin Luther King, Jr. Center Kitchen Remodel

This project, begun by Sunset Rotary, was badly needed to allow for preparation of large meals and provide a space to teach cooking skills. Bert Meyer of MeyerCrest Ltd. facilitated the project and deserves much of the credit for the overall vision and bringing the project to completion. The remodel looks wonderful.

No action was required on these informational items.

WORKSHOP

Director Niemer recalled that at the October meeting the Commissioners requested a workshop to familiarize themselves with the big picture regarding current parks as they consider an adjustment to the Capital Improvement Plan (CIP) for future projects. On October 31 the Commissioners each received a map with directions to conduct a self-guided tour of the future projects. The workshop is designed to build off of that information.

The Commission discussed whether to hold the workshop in December when all of the members could be present. It was decided to hold the workshop during the December meeting.

COMMISSIONER COMMENTS

None.

DIRECTORS' COMMENTS

Director Niemer noted that the Recreation Superintendent position which was left open when Gordon Carpenter retired in June will be left open for a longer than originally anticipated, due to the current budget constraints connected to the downturn in the economy. Furthermore, rather than wait

for the Recreation Superintendent position to be filled, staff will proceed with the process of implementing the Recreation Strategic Plan. The Recreation Supervisors will begin by meeting weekly during December and January. One of the areas they will be looking at is re-evaluating programs and cost recovery issues.

Director Kersten delivered kudos from Convention Center staff to Recreation Supervisor Sue Roi for the job she did overseeing the city's firework event for the first time.

ADJOURNMENT

There being no further business, at the hour of 4:15 p.m. Chair Peckenpaugh declared the meeting adjourned.

Chair Peckenpaugh