

Community Services Advisory Commission
Special Meeting
Redding Convention Center
700 Auditorium Drive, Redding, CA
November 17, 2009, 4:00 p.m.

Minutes

ATTENDANCE

The meeting opened with the following Commissioners present; Leona McCoach, Adam McElvain, Jason Waybright, and Susan Hinz. Commissioner Judy Salter was away on a planned absence.

Also present were Convention Center Manager Chris Gonzalez, Convention Center Facility Supervisor John Johnson, Support Services Director Gerard Kersten, Management Analyst Michele Davis, and Executive Assistant Erica Thomas.

PUBLIC COMMENT

Ginne Mistal, Redding Republican Women Federated, invited the Community Services Advisory Commission to the Redding Convention Center Holiday Open House to take place on December 8, 2009, from 5:00pm-8:00pm.

DISCUSSION/DIRECTION TO STAFF FOR POTENTIAL DISTRIBUTION OF REQUEST FOR INFORMATION (RFI)

Introduction by Support Services Director Kersten of RFI packet (attached). Commissioner Adam McElvain advised that over the course of the commissions privatization inquiry at the Redding Convention Center he had collected information about three major companies. It was agreed that the following companies would be presented with the RFI packet: 1) SMG, 2) Venue Works, and 3) Global Spectrum. Responses from each company will be assessed after January 1, 2010.

Motion: To approve RFI packet. (Made by Commissioner McCoach, Seconded by Commissioner Waybright)
Ayes: Commissioners McElvain and Hinz
Noes: None
Abstain: None
Absent: Commissioner Salter

DISCUSSION /DIRECTION TO STAFF TO UPDATE CITY COUNCIL ON STATUS OF CONVENTION CENTER PRIVATIZATION PROJECT

Support Services Director Kersten offered to prepare an off-agenda memo to the Redding City Council members advising of current status and completion by March 2010.

Motion: To create off-agenda memo to Redding City Council. (Made by Commissioner McCoach, Seconded by Commissioner McElvain)
Ayes: Commissioners Waybright and Hinz
Noes: None
Abstain: None
Absent: Commissioner Salter

NEXT STEPS

Support Services Director Kersten suggested the Redding Convention Center Marketing plan be unveiled at the next special meeting. Commissioner McCoach requested the presence of Tourism Officer Bob Warren, Tourism Development Representative Angela Byrd, and Convention Sales Representative Sherry Ferguson during the next special meeting. Support Services Director Kersten advised he would extend the invite but that it is very difficult to schedule meetings with Tourism Officer Warren due to his travel schedule.

Next special meeting scheduled for Tuesday, December 15, 2009, at 4:00pm. The meeting will take place in Room 125 of the Redding Convention Center.

COMMISSIONER COMMENTS

None

ADJOURNMENT

There being no further business, at the hour of 4:32pm Chair Hinz declared the meeting adjourned.

Susan Hinz, Chair