

CITY OF REDDING, CALIFORNIA

Council Policy

SUBJECT	Resolution Number	Policy Number	Effective Date	Page
Recreation Classes and Program Fees	01-108	806	6-5-01	1

BACKGROUND

The City of Redding Recreation Division offers more than 350 classes and programs to more than 8,000 participants annually. Changes in wages and participation rates directly affect the cost of providing these programs. In order to maintain a cost recovery ratio that is reasonable and within budgeted funds, flexibility is needed to make adjustments as needed. Historically, the class and program fees are approved annually with the master fee schedule.

PURPOSE

To establish a policy for the rate at which City recreation programs should be recovering direct costs and to provide staff authority to make adjustments to fees when program costs or revenues change.

POLICY

It is the policy of the City Council that:

- 1) Youth recreation class/program fees be set at rate to target an eighty-five percent (85%) recovery of the direct costs associated with the program.
- 2) Adult recreation class/program fees be set at rate to target one hundred percent (100%) recovery of the direct costs associated with the program.

Direct costs are defined as materials, supplies, and part-time personnel costs required to conduct the specific class or program. Administration personnel and overhead costs are not included.

PROCEDURE

As the class/program roster is established in the months prior to the schedule being published, staff will review attendance and costs of prior programs, evaluate current costs and set a class/program fee projected to recover the appropriate percentage based on activity.