

DEFINITION:

Under general supervision, engaged in performing a wide variety of duties relating to the installation, construction, operation, maintenance and repair of buildings, facilities, mechanical equipment, street signs, irrigation systems and other property of a similar nature within the assigned division.

EXAMPLES OF DUTIES:

NOTE: The following are the duties performed by employees in this classification. However, employees may perform other related duties. Not all duties listed are necessarily performed by each individual in the classification.

1. Perform carpentry, plumbing, electrical work, painting, cement work, masonry, gas and electric welding, and custodial related to buildings, facilities, grounds, mechanical equipment, street signs, sprinkler systems and other property of a similar nature.

Measures: All job orders to be carried out in a safe and efficient manner.

2. Operate City vehicles and equipment, including hydraulic lift truck (bucket truck), forklift and tractors (farm type).

Measures: Safe, efficient use.

3. May be required to direct the work of other personnel.

Measures: Demonstrate leadership skills when directing the work of other maintenance workers.

4. Perform related duties as assigned.

In addition to above 1 - 4, when assigned to **Airports Division:**

5. Perform installation, construction, maintenance and repair of buildings, hangars, grounds, mechanical equipment, building lighting systems, street signs, irrigation systems, runway, taxi-way, and aircraft parking area surfaces to include paint striping, airfield lighting systems and tie-down ropes/chains in accordance with Part 139 Regulations.

Measures: Airfield facilities meet operational and safety standards and pass the test of annual Federal Aviation Administration (FAA) formal inspection.

6. Perform maintenance and repair of airport buildings, and perimeter security fencing as

necessary; respond to numerous tenant problems and complaints.

Measures: Maintenance and repair work orders will be carried out promptly in accordance with appropriate building codes, City regulations and FAA regulations. Tenants enjoy consistent and reasonable support.

7. Perform installation and maintenance of landscaped areas at the two City owned airports.

Measures: Installation of trees, plants and shrubs according to seasonal needs. Landscaped areas maintained according to schedule and aesthetic demand.

In addition to above 1 - 4, when assigned to **Solid Waste Division**:

5. Repair solid waste containers and drop boxes, including the repair and maintenance of power operated compactors.

Measures: All repairs are carried out in a safe and efficient manner.

6. Assist with major repairs and perform routine maintenance work on hydraulic and electrically operated stationary equipment, such as a Materials Recovery Facility (MRF) and a knuckle boom crane, as necessary.

Measures: Routine maintenance work is completed safely and efficiently with as little downtime as possible.

#### QUALIFICATIONS:

##### Knowledge of:

All appropriate City, State and Cal/OSHA standards, policies, and regulations relating to construction maintenance and repair.

Employees assigned to the **Airports Division** shall have knowledge of Federal Aviation Administration (FAA) regulations regarding safety, communications, FAA radio controlled ground movement on airfield operations area, and Transportation Security Administration (TSA) security regulations. Employees shall be required to complete Airport ground vehicle operator training course and pass written and practical tests.

##### Ability to:

Interact effectively with the public, employees and tenants. Background of apprenticeship and experience in related fields must be sufficient to provide the employee the ability to perform all required duties with skill, efficiency, and safety. Those assigned to the **Airports Division** will have the ability to operate equipment such as two-axle trucks, scissor lift, brush chipper, and tractor/mower.

Education:

Any combination of training and experience that provides the required knowledge, skills, and abilities is qualifying; typical education would include a high school diploma, or equivalent.

Experience:

Typical experience would include a journey level of skill in one of the crafts listed above and be reasonably proficient in performing routine tasks in the other crafts. Three years relevant experience in craft or building maintenance.

Special Requirements:

Possession of the appropriate California driver's license, or the ability to acquire one within ten days of appointment.

Working Conditions:

To be updated based on Form RU 91 completed by the applicable division/department.

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